



Banstead Village in Bloom Executive Meeting notes 11/05/2020

Executive meeting notes are circulated to all nominated members of the BViB Council.

<p>Present by Zoom David Martin (Chairman) [DM] Lynne Hack (Secretary) & Advice on Council Matters [LH] John Hayns (Treasurer) [JH] Marion Hayns Sponsorship and Fundraising [MH] Kerry Garner Volunteers and Media [KG]</p>	<p>Apologies RBBC representatives have an open invitation to attend Executive Meetings or provide an email update</p>	
Agenda Item	Decisions	Action by:
1. Welcome		
2. Apologies		
3. BViB Constitution	The Executive agreed the Constitution would be recommended to the AGM.	
4. Current Financial Position	<p>We have just under £1,000 in our current account and just over £4,200 in our savings account. The total of £5,200 includes £1,000 received from the CIL but not yet spent. We have paid the full cost of the Planters from the first tranche of CIL money of £5,000.</p> <p>To develop a way of taking into account ring-fenced monies – CIL and Maintenance - and thus indicating the actual amount of monies available to spend. DM to draft and develop with JH</p>	DM & JH
5. C.I.L. Bid	<p>a. Overall £12,150</p> <ul style="list-style-type: none"> • CIL Team – processing and coordinating with Green Spaces and SCC <p>b. Planters £5,000</p> <ul style="list-style-type: none"> • Positions confirmed by R&BC and SCC Agreed. Positions are: <ol style="list-style-type: none"> 1. Opposite the alleyway alongside 165 Café - in line with the edge of the bollards closest to the shop fronts 2. Opposite 157 Banstead Opticians - in line with the edge of the bollards closest to the shop fronts. In front of the missing bollard. 3. Opposite 149/7 Cook - in line with the edge of the bollards closest to the shop fronts. Mid way between the bollards bollard. 4. Opposite 87 Boots - in line with the edge of the bollards closest to the shop fronts. Mid way between the bollards bollard and a point roughly central to the shop front. 5. Outside 71A/73A Flats entrance - to the East side - aligned with the edge of the Telephone Box and Council Bin closest to the shops 6. Outside 17 Banstead Fruiterers – in line with the edge of the street furniture closest to the shop fronts. – double yellow line at this point. <ul style="list-style-type: none"> • Ordered – but on hold until the pavement re-surfacing has been completed. Looking now to 2nd week in June • Safety Assessment for 4 planters at Pelican Crossing to be 	<p>DM</p> <p>LH</p> <p>DM</p>

	<p>progressed – not urgent – no rush.</p> <ul style="list-style-type: none"> • Preparations for receipt of planters. Positions to be marked and base created, if necessary. • Rubble has been acquired from volunteers • Compost to be sourced and purchased • Planting scheme to be designed <p>c. Sensory Garden £2,500 plus £1,000 – Specsavers</p> <ul style="list-style-type: none"> • Drainage realignment to be designed – revised plant to DM • Get the Revised plan agreed by R & BC Green Spaces • Planting plan to be designed – when complete to DM • Get Plan agreed by R&B Green Spaces <p>d. Table 6 tables with 24 Chairs and Litter Bins £1,900</p> <ul style="list-style-type: none"> • Need to be agreed by R&B Green Spaces • Design as in Redhill Memorial park • May be ordered through RBBC? <p>e. Sleeper Beds £1,750 – paused until the autumn.</p> <ul style="list-style-type: none"> • Plan of planting to be prepared - To DM when complete • Need to be agreed by R&B Green Spaces • Need to resolve SCC Traffic Regulations issues • Work will be done by BViB <p>f. Grinding Tree Stump – Library £1,000</p> <ul style="list-style-type: none"> • Agreed by SCC Green Spaces and Funds released • Contractor agreed and can be engaged • Soil improvement, Planting and Replanting to be progressed when grinding complete. 	<p>DM DM KG</p> <p>KG KG KG</p> <p>KG LH DM KG DM</p> <p>DM</p> <p>KG DM DM KG</p> <p>KG KG KG</p>
<p>6. 2020 Village Day 4th July.</p>	<ol style="list-style-type: none"> 1. This is likely to be cancelled, so we will not proceed with any of the proposed events this year. Members to inform respective parties of this decision. 2. The wheelbarrows will continue to be planted in the spring and autumn. Until the Schools and other sponsors are able to care for them BViB will look after them. 	<p>MH & KG</p> <p>MH & KG</p>
<p>7. Maintenance and Provisional Priorities</p>	<ol style="list-style-type: none"> 1. Continue Fundraising, Funding Bids and sponsorship developments To make the decision regarding the Quiz Night in October at the June Meeting. 2. Continue increasing Community Profile and the development of Volunteers 3. Maintenance of current developments – including year-round aspects: <ul style="list-style-type: none"> • Planters in the High Street; £150 • Flower beds at the Memorial Roundabout; £300 • Library Gardens;/12 Wheel barrows at both roundabouts; £300 	<p>DM & MH DM</p> <p>KG</p> <p>SM Friday Team MH Friday Group</p>

	<ul style="list-style-type: none"> • All Saints Churchyard and Orchard; £60 • Waitrose Bed £100 • Wildlife Bank £50 • Litter picking; • Community Hall Roundabout • Community Hall Beds <p>4. The Maintenance budget for the Library and Wheelbarrow Beds has been temporarily increased to £300</p> <ul style="list-style-type: none"> • The Wheelbarrows by the Library will be repainted next week, prior to replanting where necessary. 	<p>Friday Group KG Flower Club Horticultural Society</p> <p>KG & MH</p> <p>MH, KG, DM, LH</p>
8. Council Meeting /AGM	<p>1. In November at the Community Hall, or by Zoom dependent on prevailing conditions. Date to be set</p> <p>a. Draft Agenda – previously developed to be used.</p> <ul style="list-style-type: none"> i. Annual Review of Work – David (15 Mins) ii. Presentation of Amended Constitution – David (5 Mins) iii. Annual Accounts – John (5 Mins) iv. Fundraising, Sponsorship and Donations – Marion (5/10Mins) v. Communications & Publicity; and Volunteers – Kerry (5/10Mins) vi. Questions to Executive (20 Mins) 	DM
9. Bicycles at Roundabouts.	Will not be replaced this year. Cancelled – MH to discuss with JM	MH
10. AOB	<ul style="list-style-type: none"> • Tesco plastic bags scheme – The executive will consider a proposal to submit next year. • South East Water standpipes, continue to progress application. • David has use of a Water Bowser with a pump and sprayer, which we will utilise to supplement the Councils watering schedule. Particularly for the wheelbarrows, which need more frequent watering because they are shallow. • All the cards we produced to mark our Gold Award, have now been sold. 	LH LH DM
11. Next Meeting	Monday 8 th June 2pm, by Zoom – DM to send out link/ Meeting ID	DM

Dates of Future Meetings

Executive Committee

Next meetings:

Monday 8th June 2pm

Thursday

AGM includes Executive, Volunteers, Sponsors and Supporters – **KG** to invite all volunteers – when date set and papers prepared. November. Banstead Community Hall.

Volunteer Working parties

Fridays 09:30 continued work at All Saints' church

Mondays 09:30 Litter picking - place to be advised

Wednesdays 9.30 ceased for this year